

WOODLAND PARK BOARD OF EDUCATION
WORKSHOP MEETING MINUTES
AUGUST 25, 2025

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Record & Herald News.

FLAG SALUTE

ROLL CALL

Members Present – Kim Galbraith, David Amanullah, Shannon Marren, Julissa Rodriguez, Gina McQuin, Mark Salemi, Glen Grimes

Members Absent – Andrew Mingione, Joe Giammarella

Also Present - Michele Pillari, Aleksander Kondovski, Adam Weiss

PUBLIC HEARING- AGENDA ITEMS ONLY

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

Mrs. Sica – resident

Mrs. Sica asked what the difference was between a regular meeting and a workshop meeting. Mr. Weiss explained they are both regular scheduled meetings of the Board of Education. A workshop usually shows upcoming items to be discussed at the next regular. Since the workshop is a regularly scheduled meeting, action can be taken during these meetings.

PERSONNEL:

The following personnel items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion. Any item deemed controversial can be removed and voted on as a separate agenda item.

Motion by MARREN Seconded by SALEMI to accept the recommendation of the Superintendent to approve the following personnel agenda numbers 226-73 through 226-82.

Resolution 226-76 was pulled from the agenda prior to voting

Roll Call: 7 YES

226-73-APPOINTMENT OF HIRE – SUBSTITUTE – K. GORMAN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Katherine Gorman, as a Pre-K substitute, effective September 4, 2025, at a rate of \$175 per diem, no benefits.

226-74-APPOINTMENT OF HIRE – SUBSTITUTE – C. WALSH

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Caitlin Walsh, as a substitute at Memorial, effective September 4, 2025-end of the year, at a rate of \$175 per diem, no benefits.

226-75-APPOINTMENT OF HIRE – PT CUSTODIAN – J. PAGUIRIGAN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Justin Paguirigan, as a part time custodian (currently a sub custodian), at a rate of \$30/hr., not to exceed 27.5 hrs. per week, no benefits. Effective September 1, 2025.

226-76 - APPOINTMENT OF HIRE – PT AIDE – K. HANENBERG- PULLED FROM THE AGENDA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Kathie Hanenberg, as a part time pre-k aide, for the 2025-2026 school year, at a rate of \$27.79, not to exceed 28.5 hours per week, as per current WPEA agreement.

226-77-APPROVE TO RESCIND APPOINTMENT – S. KAHN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to rescind the appointment of Shawn Kahn, previously approved at the 8/11/25 meeting.

226-78-ACCEPTANCE OF RESIGNATION – D. FELIZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to accept the resignation of Damian Feliz, district custodian, effective 8/31/25.

226-79-APPROVAL OF STAFF STIPENDS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve stipend payments for the 2025-2026 school year in accordance with current WPEA contract, as listed:

Title	School	Name	Amount
Breakfast Duty	CO	Michelle Cardiello	\$1,000
Breakfast Duty	BG	Tara Byrnes	\$1,000

226-80- RESCIND STIPEND POSITION – S. PECORINO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to rescind the Animal Club stipend position for Stacey Pecorino.

226-81-APPROVAL OF STAFF TRANSFERS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve transfers of the following staff members, as listed:

Alyson Petrullo	ECC	to	CO
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226-82 – APPROVAL OF STIPEND POSITION – C. HIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve stipend for Christine Hiel, to complete weekly district newsletter and manage social media, in the amount of \$5,000.

226-11A-APPOINTMENT OF HIRE – SUBSTITUTE NURSE – J. RAMOS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Jeness Ramos, as substitute nurse, effective September 4, 2025-June 30, 2026, at a rate of \$300 per diem, no benefits.

Motion by RODRIGUEZ Seconded by MCQUIN

Roll Call: 7 YES

226-12A-APPOINTMENT OF HIRE – SUBSTITUTE NURSE – A. MONTAS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Alexandra Montas, as substitute nurse, effective September 4, 2025-June 30, 2026, at a rate of \$300 per diem, no benefits.

Motion by RODRIGUEZ Seconded by MCQUIN

Roll Call: 7 YES

226-13A - APPROVAL OF STAFF CLASS CHANGE

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the following staff class changes, effective September 1, 2025:

Laura Pasquale – from BA, Step 3, \$63,805 to BA+30, Step 3, \$70,255

Motion by MARREN Seconded by RODRIGUEZ

Roll Call: 7 YES

FINANCE:

The following finance items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion. Any item deemed controversial can be removed and voted on as a separate agenda item.

Motion by SALEMI Seconded by MCQUIN to accept the recommendation of the Business Administrator to approve the following finance agenda numbers 226-83 through 226-96.

Roll Call: 7 YES

226-83 - SECRETARY/TREASURER REPORTS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of July 2025 “Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of July 31, 2025 the Board Secretary’s monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”

226-84- TRANSFERS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the month of July 2025.

226-85 - APPROVAL OF BILL LIST

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$486,241.94, approved by finance committee chairperson, Joseph Giammarella.

<u>Bill List No.</u>	<u>Amount</u>
#62	\$472,149.51
L62	\$ 14,092.43

226-86 - APPROVAL OF IMPACT GRANT SUBMISSION

WHEREAS, the New Jersey Department of Education has announced the availability of the *Instructional Materials for Professional Advancement and Coherent Teaching (IMPACT) Grant* to support Local Education Agencies in purchasing and implementing high-quality instructional materials for literacy and providing related professional development; and **WHEREAS**, the Woodland Park School District is eligible to apply for up to \$100,000 under this grant; and **NOW, THEREFORE, BE IT RESOLVED** that the Woodland Park Board of Education approves the submission of the IMPACT Grant application, in the amount of \$98,829, to the New Jersey Department of Education and authorizes the Superintendent and School Business Administrator to execute and submit all required documents on behalf of the district.

226-87- OUT OF DISTRICT PLACEMENTS 2025-2026 SCHOOL YEAR

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following Special Education Out of District placement for the 2025-2026 school year, excluding transportation:

ID#	SCHOOL	9/3/2025-6/30/2026	Aide	Related Services
33093	South Bergen Jointure Comm	\$67,280	NA	NA
34032	South Bergen Jointure Comm	\$67,280	NA	NA

226-88 - OUT OF DISTRICT PLACEMENTS 2025-2026 SCHOOL YEAR

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following Special Education Out of District placement for the 2025-2026 school year, excluding transportation:

ID#	SCHOOL	9/4/2025-6/30/26	Aide	Related Services
33651	Allegro School	\$107,820	\$40,500	NA

226-89 - OUT OF DISTRICT PLACEMENTS 2025-2026 SCHOOL YEAR

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following Special Education Out of District placement for the 2025-2026 school year, excluding transportation:

ID#	SCHOOL	9/2025-6/30/2026	Non Resident Fee	Related Services
34634	BCSS – HIP – MP-Highland	\$86,508.00	\$7,254.00	TBD

226-90 - OUT OF DISTRICT PLACEMENTS 2025-2026 SCHOOL YEAR

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following Special Education Out of District placement for the 2025-2026 school year, excluding transportation:

ID#	SCHOOL	9/1/2025-6/30/2026	Aide	Related Services
34867	Benway School	\$88,910.64	NA	NA

226-91 - APPROVAL OF CONTRACT – PHOENIX CENTER

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with Phoenix Center, to provide related services for student ID#34711, at a rate of \$98.50/hr., not to exceed 3 hours per week, per service, for the 2025-2026 school year.

226-92 -APPROVAL -NRESC –TRANSPORTATION CONTRACT – 2025-2026 SCHOOL YEAR

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the transportation contract with NRESC for the following 2025-2026 bus routes:

Route#	School (s)	Contractor	# of Students	Estimated Cost per Route (+ surcharge)	Starting Date
834	Children’s Therapy Center	Jersey Kids	1	26,743.01+1,604.58	9/4/25-6/24/26
2005	Beatrice Gilmore School	Joshua Tours	6	62,042.40+3,722.54	9/4/25-6/23/26
2013	Charles Olbon	Joshua Tours	5	52,036.20+3,122.17	9/4/25-6/23/26
2570	Memorial School	Joshua Tours	6	71,136.00+4,268.16	9/4/25-6/23/26
2642	Charles Olbon	Joshua Tours	7	52,763.40+3,165.80	9/4/25-6/23/26
2643	Memorial School	Joshua Tours	10	68,043.60+4,082.62	9/4/25-6/23/26
3550	Memorial School	Joshua Tours	9	65,340.00+3,920.40	9/4/25-6/23/26
3551	Memorial School	Prestige Xpress	1	27,000.00+2,700.00	9/4/25-6/23/26
3575	South Bergen Jointure Comm	Tasneem Trans	1	11,760.00+705.60	9/3/25-6/19/26
3585	South Bergen Jointure Comm	DMD Trans	1	41,220.00+2,473.20	9/3/25-6/23/26
3685	Allegro School	Alpha Generation	1	43,020.00+2,581.20	9/4/25-6/24/26
4002	Beatrice Gilmore	Castro Sch. Bus	4	61,380.00+3,682.80	9/4/25-6/17/26
4069	Godwin School/HIP	York Trans	1	17,751.00+1,065.06	9/4/25-6/25/26

226-93 - REVISION AND UPDATE OF SIGNATORIES OF WOODLAND PARK ACCOUNTS AT PNC BANK

BE IS RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the submission to PNC Bank of documentation to authorize and update as signatories on account numbers ending in x1691, x1704, x1683, x8095 & x5607 for the school student activity & lunch accounts as follows:

Access on all accounts:

Add – Aleksandar Kondovski, School Business Administrator

Remove – Vincent Occhino, Interim School Business Administrator

226-94 - FY-2026 ESEA GRANT

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, accepts FY 2026 ESEA grant award of funds upon subsequent approval of the FY 2025 ESEA application, as follows:

Title I \$375,434

Title II \$48,101

Title III \$14,503

Title III-Immigrant \$5,683

Title IV \$25,913

226-95 - APPROVAL OF APPROPRIATION OF FY25 EXTRAORDINARY AID

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, to approve the use of \$48,174 of fund balance (FY25 Extraordinary Aid) in the District’s General Fund Account in FY26 as follows:

Budget Line	Description	Amount
11-000-291-270-00	Health Benefits	\$48,174.00

226-96 - TERMINATION OF SHARED SERVICES

BE IT RESOLVED THAT THE WOODLAND PARK BOARD OF EDUCATION, authorizes the termination of the Public Relations Officer Shared Services Agreement with the Borough of Woodland Park. The Board President, Superintendent, Business Administrator and Board Attorney be and are hereby authorized to take any and all steps that are necessary in order to effectuate this action of the Board.

POLICY:

Motion by MARREN Seconded by SALEMI
Roll Call: 7 YES

226-97 - APPROVAL OF NEW POLICIES & REGULATIONS – 2ND READING & ADOPTION

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the 2nd reading and adoption of the following new policies & regulations:

POLICY/REGULATION #	POLICY/REGULATION	MANDATED/RECOMMENDED
R6220	Budget Preparation	Recommended
P1636.01	Notification of Promotion, New Job and Transfer Opportunities	Recommended
P5339.01	Student Sun Protection	Mandated

PUBLIC HEARING

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No one wished to be heard.

ADJOURNMENT

Motion to adjourn at 7:11 p.m. by SALEMI, Seconded by MARREN
Voice Vote: 7 YES

Respectfully Submitted,



Aleksandar Kondovski
School Business Administrator/Board Secretary